Buildings & Grounds

- ☐ **Vacuum & dust** office bi-weekly
- ☐ **Wash windows**
- ☐ **Take recycling** to Recycling Center weekly
- ☐ **Re-align pews**
- ☐ **Take down** hall chairs/tables
- ☐ **Clean hall** chairs and tables, 2-3 times a year
- ☐ **Parish & Cemetery grounds care**: mow, trim, planting, landscaping
- ☐ **Snow removal** from sidewalks
- ☐ **Wood working**
- ☐ **Paint** as needed
- ☐ **Unlock/lock** church entrance doors
- ☐ **Clean kitchen** and/or hall after large events
- ☐ Can be on a **"as needed"** list for one-time jobs

Duane Schwickerath
Building & Grounds Manager

#319-352-2493 X15
Duane@StMarysFamily.com

Dixie Jacobs, Business Manager

#319-352-2493 X10
Dix@StMarysFamily.com

Office Help:

- ☐ **Answer Phones**
- ☐ **Mailings:** Help with large mailings when needed, stuffing & sealing envelopes.
- ☐ **Money Counters:** Weekday, during office hours

Fr. David Schatz

#319-352-2493 X11
FrDavid@StMarysFamily.com

Parish Committees

- ☐ **Liturgy Committee** - plan worship services, monthly
- ☐ **Worship Environment** – plan décor, seasonal environment for worship space
- ☐ **Peace & Justice Committee:** meets monthly. Plan service opportunities for the parish, help distribute parish tithe
- ☐ **Building & Grounds Committee:** review church facilities and equipment. Meets Jan, Apr and Sept
- ☐ **Finance Council:** review, oversee parish finances and budget

I am interested in being a nominee on the parish ballot for the spring elections for:

- ☐ **Pastoral Council**
- ☐ **Faith Formation Commission**

Parish Life Committee

- ☐ Help during **funeral dinners**
- ☐ **Donate cookies** for Bartels or parish events
- ☐ **Wash** church linens
- ☐ **Family activities**: Easter egg hunt, etc.
- ☐ **Holiday (Dec) Bazaar** activities

Knights of Columbus

- ☐ **I want to join** ☐ **I want more info**
- ☐ **Fall Dinner**: prepare, serve or cleanup for Oct parish meal fundraiser.

Name(s): _____

_____

Phone: _____

Email: _____

If multiple people fill out this form, please initial by items. Return in the collection basket or to the parish office. Thank you!

St. Mary Catholic Church

2700 Horton Rd.
Waverly, IA 50677

Phone: 319-352-2493
Fax 319-352-1749

www.StMarysFamily.co

Ministers at Mass

training provided

- ☐ **Altar Server**: 3rd grade & up
- ☐ **Lector**: Proclaim the Word
- ☐ **Commentator**: Introduction, Prayers of the Faithful & Announcements. 4th grade & up.
- ☐ **Eucharistic Minister**: Open to confirmed HS students & adults.
- ☐ **Usher/Greeter**: Open to all ages, individuals or families.
- ☐ **Sacristan**: Sets up for Mass (lighting candles, setting out hosts/wine, etc); cleans up after Mass
- ☐ **Funeral Eucharistic Minister or Lector** (**circle** desired ministry)
- ☐ **Instrument:** Accompany singers or provide reflection music at liturgies.
- ☐ **Cantor**: Lead parish singing
- ☐ **Adult Choir:** Christmas Eve/Easter Vigil
- ☐ **Guitar Group**
- ☐ **Kid's Choir**: for youth in 1st-6th grade
- ☐ **Youth Choir**: for youth in 7-12th grade
- ☐ **Children's Liturgy of the Word:** Lead activities during Mass.
- ☐ **Adult Faith Sharing:** Prepare Prayers of the Faithful for weekend liturgies.
- ☐ **Coffee & Donuts:** Pick up donuts and/or serve them after Sunday Mass

Mollie Muntefering
Coordinator of Liturgy

#319-352-2493 X14
Mollie@StMarysFamily.com

Youth Ministry:

- ☐ **Edge** (5-8th): Team member
- ☐ **Lifeteen** (9-12th): Team member
- ☐ **Confirmation** (10-11th): Team member
- ☐ **Drivers/Chaperones** for events.
- ☐ **Help in the Kitchen**

Yvette Andersen-Schwickerath
Coordinator of Youth Formation

#319-352-2493 X16
Yvette@StMarysFamily.com

Deacon Phil Paladino

#319-352-2493 X21
DeaconPhil@StMarysFamily.com

Outreach

- ☐ **Eucharistic Minister to Care Centers & Homebound:** Open to confirmed HS students & adults. Usually Sat afternoons or Sun mornings.
- ☐ **Visit Homebound Parishioners**
- ☐ **North Star Visit:** 2nd Wed of each month during the day. North Star provides a variety of services to adults with disabilities.
- ☐ **Bartels Wheelchair Helpers:** Help residents to/ from monthly (Thurs afternoon) Mass in their chapel; or the Sunday services of May.

Faith Formation

- ☐ **Hospitality**: Greet and check-in before programs/classes
- ☐ **Generations of Faith:** Team member
  Kitchen Help:
  - ☐ **Meal Planning Team Member**
  - ☐ **Meal Prep & Set-Up:** 1-2 hrs.
  - ☐ **Server & Clean-Up**: 2-3 hrs
- ☐ **1st Reconciliation/1st Communion:** Team member
- ☐ **RCIA team:** Preparation of individuals preparing to enter the Catholic church.
- ☐ **Vacation Bible School:** Team member
- ☐ **Totus Tuus**: Team member

Megan Moore
Director of Faith Formation

#319-352-2493 X17
Megan@StMarysFamily.com

Linda Nistler-Schnabel
Coordinator of Pastoral Care

#319-352-2493 X13
Linda@StMarysFamily.com

- ☐ **Cookies at Bartels:** Serve provided cookies. 2nd Sunday of odd months (Jan, Mar, May, etc) at 1:30 pm.
- ☐ **Prayer Chain:** Pray for parish prayer requests.
- ☐ **Community Meal (Saints Café)**: help prepare or serve monthly free community meal served 3rd Mon of each month.
- ☐ **Backpack Program:** Deliver backpacks of food to W-SR schools for youth in need. Thurs of Feb and Nov. (*Food Bank Program*)